

## Contact Information and Sample Correspondence for Resource Agencies

The following table lists most of the environmental laws and regulations applicable to this program, along with the appropriate agency to contact for information and coordination. On the following pages are the Agency addresses, phone numbers, weblinks and/or email addresses for staff contacts. Grantees are encouraged to contact resource agencies by sending them PDF files via email. Copies of email correspondence shall be maintained as part of the ERR documentation.

<u><i>Legislation and Regulations</i></u>	<u><i>State Agency</i></u>
1. NOISE CONTROL ACT 42 U.S.C. 4903	Department of Transportation <a href="http://www.virginiadot.org/">http://www.virginiadot.org/</a> Department of Environmental Quality <a href="http://www.deq.virginia.gov/">http://www.deq.virginia.gov/</a>
2. HISTORIC PRESERVATION NATIONAL HISTORIC PRESERVATION ACT, 16 U.S.C. 470(f) SECTION 106	Department of Historic Resources <a href="http://www.dhr.virginia.gov/">http://www.dhr.virginia.gov/</a> <a href="mailto:Elizabeth.lipford@dhr.virginia.gov">Elizabeth.lipford@dhr.virginia.gov</a>
3. FLOODPLAIN MANAGEMENT E.O. 11988 FLOODPLAIN MANAGEMENT	Department of Conservation & Recreation <a href="http://www.dcr.virginia.gov/">http://www.dcr.virginia.gov/</a> Virginia Marine Resource Commission <a href="http://www.mrc.state.va.us/">http://www.mrc.state.va.us/</a> Army Corps of Engineers (federal) <a href="http://www.usace.army.mil/">http://www.usace.army.mil/</a>
4. WETLANDS PROTECTION E.O. 11990 PROTECTION OF WETLANDS	Virginia Marine Resource Commission <a href="http://www.mrc.state.va.us/">http://www.mrc.state.va.us/</a> Department of Conservation & Recreation <a href="http://www.dcr.virginia.gov/">http://www.dcr.virginia.gov/</a> Army Corps of Engineers (federal) <a href="http://www.usace.army.mil/">http://www.usace.army.mil/</a>
5. HAZARDS	Department of Environmental Quality <a href="http://www.deq.virginia.gov/">http://www.deq.virginia.gov/</a>

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| 6.  | SOLID WASTE DISPOSAL<br>RESOURCES CONSERVATION<br>AND RECOVERY ACT<br>42 U.S.C. 6901-6987 | State Health Department<br><a href="http://www.vdh.virginia.gov/">http://www.vdh.virginia.gov/</a><br>Department of Environmental Quality<br><a href="http://www.deq.virginia.gov/">http://www.deq.virginia.gov/</a><br>Comprehensive Environmental Response,<br>Compensation, and Liability Act (CERCLA)<br><a href="http://cumulis.epa.gov/supercpad/cursites/srchsites.cfm">http://cumulis.epa.gov/supercpad/cursites/srchsites.cfm</a> |
| 7.  | FISH AND WILDLIFE<br>FISH AND WILDLIFE<br>COORDINATION ACT<br>16 U.S.C. 661-666 (c)       | Department of Game and Inland Fisheries<br><a href="http://www.dgif.virginia.gov/">http://www.dgif.virginia.gov/</a>   |
| 8.  | WATER QUALITY (AQUIFERS)<br>SAFE DRINKING WATER ACT<br>42 U.S.C. 300                      | Department of Environmental Quality<br><a href="http://www.deq.virginia.gov/">http://www.deq.virginia.gov/</a><br>State Health Department<br><a href="http://www.vdh.virginia.gov/">http://www.vdh.virginia.gov/</a>   |
| 9.  | WILD AND SCENIC RIVERS<br>WILD AND SCENIC RIVERS ACT<br>16 U.S.C. 1274 et. seq            | Commission on Outdoor Recreation   |
| 10. | ENDANGERED SPECIES<br>ENDANGERED SPECIES ACT<br>16 U.S.C. 1531, SECTION 7                 | Department of Game and Inland<br>Fisheries<br><a href="http://www.dgif.virginia.gov/">http://www.dgif.virginia.gov/</a>  |
| 11. | AIR QUALITY<br>CLEAN AIR ACT<br>42 U.S.C. 1857<br>42 U.S.C. 4362,7401, et. seq.           | Department of Environmental Quality<br><a href="http://www.deq.virginia.gov/">http://www.deq.virginia.gov/</a>   |
| 12. | COASTAL ZONE<br>COASTAL ZONE MANAGEMENT ACT<br>16 U.S.C. 1451 et, seq.                    | Virginia Marine Resources Commission<br><a href="http://www.mrc.state.va.us/">http://www.mrc.state.va.us/</a><br>Department of Environmental Quality<br><a href="http://www.deq.virginia.gov/">http://www.deq.virginia.gov/</a>  |
| 13. | WATER QUALITY<br>CLEAN WATER ACT<br>33 U.S.C. 1251 et. seq.                               | Department of Environmental Quality<br><a href="http://www.deq.virginia.gov/">http://www.deq.virginia.gov/</a>   |

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| 14. | ARCHEOLOGY<br>THE RESERVOIR SALVAGE ACT and<br>ARCHEOLOGICAL & HISTORIC<br>PRESERVATION ACT OF 1974<br>16 U.S.C. 469 | Virginia Research Center for Archeology   |
| 15. | FARMLAND PROTECTION<br>POLICY ACT OF 1981<br>7 U.S.C. 4201 et. seq.  | Department of Conservation<br>and Recreation<br><a href="http://www.dcr.virginia.gov/">http://www.dcr.virginia.gov/</a> |
| 16. | COASTAL BARRIERS<br>COASTAL BARRIERS RESOURCES &<br>IMPROVEMENT ACT OF 1990<br>16 U.S.C. 3501                        | Virginia Marine Resources Commission<br><a href="http://www.mrc.state.va.us/">http://www.mrc.state.va.us/</a>           |
| 17. | AIRPORT RUNWAYS &<br>24 CFR PART 51  | Department of Aviation<br><a href="http://www.doav.virginia.gov/">http://www.doav.virginia.gov/</a>                     |

## ADDRESSES/PHONE NUMBERS/WEBSITES OF RESOURCE AGENCIES

### DEPARTMENT OF GAME AND INLAND FISHERIES

FWIS Coordinator  
7870 Villa Park Drive  
Suite 400  
Henrico, Virginia 23228  
P.O. Box 90778  
804-367-8341  
<http://www.dgif.virginia.gov/>

### DEPARTMENT OF CONSERVATION AND RECREATION

600 East Main Street  
24<sup>th</sup> Floor  
Richmond, VA 23219-2094  
804-786-1712

### Division of Soil & Water Conservation Director

804-786-2064  
[www.dcr.virginia.gov](http://www.dcr.virginia.gov)

### DEPARTMENT OF AGRICULTURE AND CONSUMER SERVICE

Director of Policy Planning & Research  
P.O. Box 1163  
Richmond, Virginia 23218  
804-786-3538  
[www.vdacs.virginia.gov](http://www.vdacs.virginia.gov)

### DEPARTMENT OF EMERGENCY MANAGEMENT

10501 Trade Court  
Richmond, VA 23236-3713  
804-897-6500  
[www.vaemergency.gov](http://www.vaemergency.gov)

### VIRGINIA DEPARTMENT OF TRANSPORTATION

Environmental Division  
1401 East Broad Street  
Richmond, VA 23219  
804-786-2801  
[www.virginiadot.org](http://www.virginiadot.org)

### DEPARTMENT OF ECONOMIC DEVELOPMENT PARTNERSHIP

Director  
901 East Cary Street  
P.O. Box 798  
Richmond, VA 23218-0798  
804-545-5600  
[www.yesvirginia.org](http://www.yesvirginia.org)

### VIRGINIA DEPARTMENT OF MINES, MINERALS AND ENERGY

1100 Bank Street, 8<sup>th</sup> Floor  
Richmond, VA 23219-3402  
804-692-3200  
[www.dmme.virginia.gov](http://www.dmme.virginia.gov)

### VIRGINIA DEPARTMENT OF HISTORIC RESOURCES

Director, Review and Compliance  
2801 Kensington Avenue  
Richmond, VA 23221  
804-367-2323  
[www.dhr.virginia.gov](http://www.dhr.virginia.gov)

### VIRGINIA INSTITUTE OF MARINE SCIENCE

Director of Research & Advisory Services  
Post Office Box 1346  
Gloucester Point, VA 23062  
804-684-7108  
[www.vims.edu](http://www.vims.edu)

**VIRGINIA PORT AUTHORITY**

Chief Engineer  
600 World Trade Center  
Norfolk, VA 23510  
757-683-8000  
800-446-8098  
[www.portofvirginia.com](http://www.portofvirginia.com)

**MARINE RESOURCES COMMISSION**

Commissioner  
2600 Washington Avenue, 3<sup>rd</sup> Floor  
Newport News, VA 23607-0756  
757-247-2200  
[www.mrc.virginia.gov](http://www.mrc.virginia.gov)

**DEPARTMENT OF ENVIRONMENTAL  
QUALITY**

629 East Main Street, 8th Floor  
P.O. Box 1105  
Richmond, VA 23218  
800-592-5482

**\* Environmental Enhancement Division**

Director  
804-698-4330  
FAX: 904-698-4319  
[www.deq.virginia.gov](http://www.deq.virginia.gov)

\* Localities MUST send copies of  
the “Finding of No Significant Impact”  
and the “Notice of Intent to Request  
Release of Funds” to this Agency

**STATE CORPORATION COMMISSION**

Energy Regulation Division  
Tyler Building, 4<sup>th</sup> Floor  
1300 East Main Street  
Richmond, VA 23219  
804-371-9611  
800-552-7945  
[www.scc.virginia.gov](http://www.scc.virginia.gov)

**DEPARTMENT OF HEALTH**

Director, Office of Environmental Health  
Services  
109 Governor Street, 5<sup>th</sup> Floor  
P.O. Box 2448  
Richmond, VA 23219  
804- 864-7473  
[www.vhd.virginia.gov](http://www.vhd.virginia.gov)

**DEPARTMENT OF AVIATION**

5702 Gulfstream Road  
Richmond, VA 23250  
804-236-3624  
[www.doav.virginia.gov](http://www.doav.virginia.gov)

**CHESAPEAKE BAY LOCAL  
ASSISTANCE**

Department of Conservation and  
Recreation  
Stormwater Management  
600 East Main Street  
Richmond, VA 23219-2094  
804-786-6124  
[www.dcr.virginia.gov/soil-and-water](http://www.dcr.virginia.gov/soil-and-water)

DEPARTMENT OF THE ARMY CORPS OF ENGINEERS

(To contact the appropriate District/Field Office check the Norfolk District Office website.)

NORFOLK DISTRICT OFFICE

803 Front Street  
Norfolk, VA 23510-1096  
757-201-7500  
[www.nao.usace.army.mil](http://www.nao.usace.army.mil)

NORTHERN VIRGINIA FIELD OFFICE

18139 Triangle Plaza, Suite 213  
Dumfries, VA 22026  
703-221-6967  
703-221-9736

BLUE RIDGE FIELD OFFICE

P. O. Box 143  
Floyd, VA 24091-0143  
540-382-6740

RICHMOND FIELD OFFICE

9100 Arboretum Parkway, Suite 235  
Richmond, VA 23236  
804-323-3780  
804-323-3781  
804-323-3782  
804-323-3783

CLARKESVILLE FIELD OFFICE

P. O. Box 1046  
Clarkesville, VA 23927

WALKER MOUNTAIN FIELD OFFICE

P. O. Box 694  
Wytheville, VA 24382  
276-228-4592

CLINCH VALLEY FIELD OFFICE

Post Office Box 338  
Abingdon, VA 24212  
276-623-5259

WARRENTON FIELD OFFICE

P. O. Box 911  
Warrenton, VA 20188  
540-428-2864

FREDERICKSBURG FIELD OFFICE

1329 Alum Spring Road, Suite 202  
Fredericksburg, VA 22401  
540-548-2517

WEST CENTRAL FIELD OFFICE

P. O. Box 3160  
Lynchburg, VA 24503  
434-384-0182

GLOUCESTER FIELD OFFICE

C/O Norfolk District Office  
803 Front Street  
Norfolk, Virginia 23510  
757-201-7327

WESTERN VIRGINIA FIELD OFFICE

920 Gardens Blvd., Suite 200  
Charlottesville, VA 22901  
434-973-0568

## TRIBAL RESOURCES

The Responsible Entity must contact Tribes that may have an interest in your project. The authorized employee of the Responsible Entity must sign the letter to the tribe(s) on the local government letterhead. The Responsible Entity is required to conduct government-to-government consultation. The correspondence shall not come from a Planning District Commission staff person or consultant. The Grantee may also invite non-federally recognized tribes with a demonstrated interest in the project to consult as additional consulting parties. The Tribal Directory Assessment Tool (TDAT) was designed to help users quickly identify tribes and provide appropriate tribal contact information to assist with initiating Section 106 consultation. The link to TDAT is <http://egis.hud.gov/tdat/Tribal.aspx>

For State Recognized Tribes, contact:

## SECRETARY FOR NATURAL RESOURCES

Patrick Henry Building  
1111 East Broad Street, 4<sup>th</sup> Floor  
Richmond, VA 23219  
804-786-0044

## **Sample correspondence to RESOURCE AGENCIES**

Following is the type of letter that could be sent to any necessary resource agencies. On the sample that follows, please note the highlighted areas in paragraphs 1 and 3. These areas will require specific information to be input relevant to the agency/entity to be contacted. The key is to clearly identify the project, its location and the reason for the submission. Your letter, in addition, should contain:

Project cost and environmental impacts;

Maps of the project area of which one should include topographic detail;

Identify which Statutory Checklist regulatory issue(s) is the reason for the letter and indicate the status of compliance with the regulation(s).



(Date)

Department of Environmental Quality  
Division of Environmental Enhancement  
Virginia Department of Environmental Quality  
629 East Main Street, 8th Floor  
Richmond, Virginia 23219

Dear Director:

The Town of Blockville, Virginia, is applying to the Virginia Department of Housing & Community Development for funding of Neighborhood Improvements including water, sewer, drainage and streets improvements. The total project cost is estimated to be \$830,300. We are conducting an environmental review for this project. We are forwarding this letter to you in order to comply with the Statutory Checklist's Compliance Threshold for Floodplain Management, as set forth in 24 CFR Part 55.

The geographic service area is within the corporate limits of the Town of Blockville. It is bounded on the west by the Southern Railway, on the east by Main Street. The improvements upgrade existing facilities and street surfaces with only minimal change in use, size, capacity and location. The improvements involve approximately: 7,800 linear feet of 8 inch water line; 9,000 linear feet of 8 inch sanitary sewer line; 1,456 linear feet of 18 inch to 36 inch drainpipe with 10 inlets, curb, gutter and new storm drains; and 1,200 linear feet of new street. We are enclosing maps of the proposed project area.

There will be short-term disruption of vehicular traffic. The project will completely eliminate the problems with: low water pressure, frequent leaks and inadequate fire protection; sewer surcharges and disruption of service; and inadequate drainage. A new street will be constructed to VDOT standards and taken into the system for maintenance. A perennial stream and a 100-year flood plain run through an incidental portion of the project site. The proposed construction and landscaping activities (except for minor grubbing, clearing of debris, pruning, sodding, seeding, etc.) do not occupy or modify the 100-year flood plain. Therefore, the review indicates that there will be no adverse impacts.

If you disagree with our findings or have any questions based on Federal consistency reviews, do not hesitate to let us know. Please respond within (30) days of receipt of this letter.

Sincerely,

Dan Smith  
Grant Manager  
DS/kr

Enclosures [maps]

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